



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board June 15, 2021

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:03 a.m. Board Members Present: Chair Carmichael, Vice-Chair Goff, Chu, Epperson, Hornung, and Martinez. Staff Present: Brewer, Mottola, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the May 18, 2021 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**
Herb Chu thanked the City and County for renewing their support of the Pride community and recognized that this is a time to be a little more aware of what is happening. He reminded everyone that all people don't have equal rights and we need to continue to get to that point. Everyone is equal under the law.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Meal Totals – **Superintendent Brewer** presented. She stated the numbers are remaining consistent. **Board Member Hornung** asked if delivery would stop when pickups stop. **Superintendent Brewer** explained that the Senior Center can only handle 150 meals a day. A plan is being worked on to slowly move away from delivery and grab-and-go to congregate over the next few months. Delivery will only be for residents that absolutely need it and will continue at least through September. It will depend on funding and staff capacity if it will be extended past then.
 - b. Receive Senior Advisory Board Trust Fund Financial Report – **Superintendent Brewer** presented the numbers received from the finance department. The trust fund balance is \$160,052. The money comes in through donations and some other activities that they get funding. The lunch donations go into a different account. **Board Member Chu** asked about the breakout of expenditures. **Superintendent Brewer** will get this information.
The bequest fund came from the Estate of Brian Smith. He left the Senior Center \$754,000. It has previously been decided that some of the money would be used for the improvements of the parking lot. Money has been transferred into the CIP fund for this. The remaining balance is \$249,370. Any money left to the Senior Center is technically left to the City and earmarked for the Senior Center. **Chair Carmichael** asked about the revenues. **Superintendent Brewer** will find out what the revenues

are from. **Board Member Epperson** asked where the bequest of \$1 million is. **Superintendent Brewer** explained that the Senior Center doesn't get all of that money at one time. It is a \$25,000/year transfer and it will go into the bequest account. It hasn't been transferred yet. The money sits in a trust that the executor oversees. It is just for Senior Center improvements.

- c. Discuss 35th Anniversary Celebration Ideas – **Superintendent Brewer** asked for ideas. Suggestions for one function a month rather than 35 over the year were discussed. Staff will come up with a plan and timeline. Please let staff know if there are any other ideas.

8. **NEW BUSINESS:** None.

9. **ITEMS FROM BOARD MEMBERS:** None.

10. **ITEMS FROM STAFF:**

Vice-Chair Goff asked when the Senior Center would be opening. **Superintendent Brewer** stated that staff is putting a plan into place, but has been waiting until today to see what happens with masks and social distancing. She anticipates that the Senior Center will be opening sometime in July for lunch, bingo, and classes such as dancing, music, and cards. Intention is to send a postcard to the entire mailing list before July 1st with the reopening information. **Director Mottola** stated that the Advisory Board will receive an email a few days before the postcards are sent out.

Board Member Epperson asked if Music in the Park was scheduled. **Supervisor Brewer** stated that it is scheduled for the four Fridays in August and Movies in the Park is scheduled for the four Fridays in September. Location in City Park will depend on construction.

Board Member Epperson asked about bingo. **Superintendent Brewer** stated that day bingo will come back. Once there is confirmation about not needing six feet distancing and being able to have full capacity of the room, the Nutrition Site Council will decide when they are comfortable bringing back night bingo.

Chair Carmichael asked about Pedro. **Superintendent Brewer** stated that instructors are being contacted to find out if they are ready to come back. Staff is working on getting instructors back as they feel comfortable. It is taking time to make sure that everyone who wants to come back is retrained. Room capacities need to be confirmed.

11. **ADJOURNMENT:** Meeting was adjourned at 9:44 a.m.